



**Conference of the Parties to the
Minamata Convention on Mercury
Fourth meeting**

Online, 1–5 November 2021 and Bali, Indonesia,
21–25 March 2022

**Decision adopted by the fourth meeting of the Conference of the
Parties to the Minamata Convention on Mercury****Decision MC-4/2: Programme of work and budget for 2022**

The Conference of the Parties,

Recalling its decision MC-3/12 on the programme of work and budget for the biennium 2020–2021,

Welcoming the annual contribution by Switzerland, the host country of the secretariat, of 1 million Swiss francs, apportioned 60 per cent to the general trust fund and 40 per cent to the special trust fund to be prioritized for the purpose of supporting the participation of representatives from developing countries and countries with economies in transition in the meetings of the Conference of the Parties,

Taking note of the contributions paid to the general trust fund by parties,

Noting that the Convention's full working capital reserve in the general trust fund was established in 2018,

Recognizing with appreciation the contributions and pledges made by Austria, the European Union, Finland, France, Japan, Norway, Sweden and Switzerland to the special trust fund in the biennium 2020–2021,

Recalling its request to the Executive Secretary to prepare a budget for the biennium 2022–2023 for consideration by the Conference of the Parties at its fourth meeting, explaining the key principles, assumptions and programmatic strategy on which the budget was based and presenting expenditures for that biennium in a programmatic format and broken down by budget activity, with each activity supported by a budget activity fact sheet,

Recalling also its request to the Executive Secretary, in preparing the budgets and programme of work for the biennium 2022–2023, to present two scenarios:

- (a) One maintaining the operational budget at the 2020–2021 level in nominal terms;
- (b) One reflecting required changes to the above-mentioned scenario to meet the projected needs and costs or savings related thereto, which should not exceed a 5 per cent increase over the 2020–2021 level in nominal terms,

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1. *Takes note* of the proposed programme of work and budget for the biennium 2022–2023;¹ the information on financial matters, including the report on expenditures,² and the budget activity fact sheets;³ and the information provided by the secretariat on progress in the implementation of the programme of work for the biennium 2020–2021⁴ and on international cooperation and coordination;⁵
2. *Approves*, on an exceptional basis and without setting a precedent, the budget for the general trust fund for 2022 of 3,397,684 United States dollars as part of the budget for the biennium 2022–2023;
3. *Decides* to review and agree on the budget for the general trust fund for 2023 during the in-person segment of its fourth meeting, which will complete the consideration of the full budget of the Convention for the biennium 2022–2023;
4. *Authorizes* the Executive Secretary to draw down from the estimated available surplus of the general trust fund the amount of up to 500,962 United States dollars to cover a portion of the additional costs of the fourth meeting of the Conference of the Parties, to meet the commitment for the P-3 programme management position to be carried forward from the biennium 2020–2021, and to finalize the trade report budgeted for in the biennium 2020–2021;
5. *Adopts* the indicative scale of assessment for the apportionment of expenses for 2022 as set out in table 2 of the present decision and authorizes the Executive Secretary, consistent with the Financial Regulations and Rules of the United Nations, to adjust the scale to include all parties for which the Convention is in force by 1 January 2022;
6. *Recalls* that contributions to the general trust fund are due by 1 January of the year for which those contributions have been budgeted and at the latest by 31 December of that year, and requests parties to pay their contributions as soon as possible to enable the secretariat to carry out its work;

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7. *Takes note* of the report provided by the Executive Secretary on the activities and expenditures for 2018–2019 and 2020–2021 through the special trust fund as contained in the information on financial matters,⁶ as well as the information provided by the secretariat on progress in the implementation of the programme of work for the biennium 2020–2021⁷ and on international cooperation and coordination;⁸
8. *Also takes note* of the proposed programme of work and budget for the biennium 2022–2023,⁹ as well as the additional information on financial matters¹⁰ and the budget activity fact sheets;¹¹
9. *Further takes note* of the estimates for the special trust fund for 2022 of 1,921,000 United States dollars;

¹ UNEP/MC/COP.4/24.

² UNEP/MC/COP.4/INF/21.

³ UNEP/MC/COP.4/INF/22.

⁴ UNEP/MC/COP.4/19.

⁵ UNEP/MC/COP.4/23.

⁶ UNEP/MC/COP.4/INF/21.

⁷ UNEP/MC/COP.4/19.

⁸ UNEP/MC/COP.4/23.

⁹ UNEP/MC/COP.4/24.

¹⁰ UNEP/MC/COP.3/INF/21.

¹¹ UNEP/MC/COP.3/INF/22.

10. *Notes* that implementation of the planned activities is subject to the availability of resources contributed to the special trust fund;

11. *Requests* parties to the Convention, and invites non-parties to the Convention and others in a position to do so, to contribute to the special trust fund;

12. *Invites* parties and non-parties to the Convention and others in a position to do so to contribute to the special trust fund to support the participation of representatives from developing countries and countries with economies in transition in the meetings of the Conference of the Parties and its subsidiary bodies.

Table 1
Programme of work and budget for 2022
(in United States dollars)

<i>Activity Number</i>	<i>Activity</i>	<i>2022</i>	
		<i>General trust fund</i>	<i>Special trust fund</i>
A.	Conferences and meetings		
1	Fourth meeting of the Conference of the Parties		
	1.1 Fourth meeting	–	–
	1.2 Regional preparatory meetings	–	–
	1.3 Intersessional time-based expert groups mandated by the Conference of the Parties	–	–
	Component total	–	–
2	Bureau of the Conference of the Parties		
	2.1 Meeting of the Bureau	–	–
	Component total	–	–
3	Implementation and Compliance Committee		
	3.1 Meeting of the Committee	–	–
	Component total	–	–
	Total (A)	–	–
B.	Capacity-building and technical assistance		
4	Capacity-building and technical assistance programme of the Minamata Convention		
	4.1 Tools, methodologies and delivery modalities	–	175 000
	4.2 Specific capacity development activities	–	275 000
	4.3 Capacity-building activities on request	–	70 000
	4.4 Cross-cutting activities	–	265 000
	Component total	–	785 000
	Total (B)	–	785 000
C.	Scientific and technical activities		
5	Scientific support to the States parties to the Minamata Convention		
	5.1 Improvement in methods for mercury inventories	–	50 000
	5.2 Information exchange on modelling and monitoring	–	50 000
	5.3 Assessment of health, environmental and socioeconomic impacts of mercury	–	50 000
	5.4 Information exchange in mercury reduction technologies	–	50 000
	5.5 Cross-cutting scientific and technical activities	–	500 000
	Component total	–	700 000
6	Effectiveness evaluation		
	6.1 Effectiveness evaluation committee	45 000	–
	6.2 Development of trade, supply and demand report	–	50 000
	6.3 Compilation and assessment of party submissions	–	–
	6.4 Other preparatory work and reports to support the effectiveness evaluation	220 000	–
	Component total	265 000	50 000
7	National reporting under the Minamata Convention		
	7.1 Process and analyse national reports	10 000	–
	7.2 Ongoing management of information contained in national reports	20 000	–
	7.3. Enhance parties' capacity on national reporting	25 000	–

<i>Activity Number</i>	<i>Activity</i>	<i>2022</i>	
		<i>General trust fund</i>	<i>Special trust fund</i>
	Component total	55 000	–
	Total (C)	320 000	750 000
D.	Knowledge and information management, and outreach		
8	Publications		
	8.1 Publications	25 000	–
	Component total	25 000	–
9	Communication, outreach and public awareness		
	9.1 Communication, outreach and public awareness	34 000	–
	Component total	34 000	–
10	Digital strategy		
	10.1 Digital strategy	45 000	95 000
	Component total	45 000	95 000
	Total (D)	104 000	95 000
E.	Overall management		
11	Executive direction and management		
	11.1 Overall management	2 165 500	–
	11.2 Staff travel	61 500	–
	Component total	2 227 000	–
12	International cooperation and coordination		
	12.1. Cooperation on the broader sustainable development and environment agenda	–	–
	12.2. Cooperation within the chemicals and waste cluster	–	–
	12.3. Other cooperation and coordination	–	–
	Component total	–	–
13	Financial resources and mechanism		
	13.1. Financial resources	20 000	–
	13.2 Financial mechanism - Global Environment Facility	27 000	–
	13.3 Financial mechanism - Specific International Programme	–	–
	Component total	47 000	–
	Total (E)	2 274 000	–
F.	Legal and policy activities		
14	Legal and policy activities		
	14.1 Work programme of the Implementation and Compliance Committee	–	–
	14.2 Legal activities	–	–
	14.3 National legislation, trade, and enforcement	–	–
	14.4 Gender	–	70 000
	Component total	–	70 000
	Total (F)	–	70 000
G.	Office maintenance and services		
15	Office maintenance and services		
	15.1 Office maintenance and services	155 000	–
	Component total	155 000	–
16	Information technology services		
	16.1 Information technology services	55 500	–
	Component total	55 500	–
	Total (G)	210 500	–

Activity Number	Activity	2022	
		General trust fund	Special trust fund
Resources required for all activities			
	Total direct costs (excluding programme support costs) (A to G)	2 908 500	1 700 000
	Programme support costs (13 per cent)	378 105	221 000
	Grand total (including programme support costs)	3 286 605	1 921 000
	Extraordinary additional costs for the fourth meeting of the Conference of the Parties (including programme support costs)	111 079	
	Grand total including extraordinary costs for the fourth meeting of the Conference of the Parties	3 397 684	
	Withdrawal from working capital reserve (\$132,500 plus programme support costs)	(149 725)	
	Savings from 2020–2021 for trade report (\$60,000 plus programme support costs)	(67 800)	
	Grand total to be covered by contributions from parties and 60 per cent of host country contribution	3 180 159	

Notes:

Activities in the interim budget for 2022 will be reviewed at the resumed fourth meeting of the Conference of the Parties to ensure that they are in line with the decisions taken at the resumed fourth meeting.

The present decision should not be seen as creating a precedent, but as a pragmatic solution to progressing with the work of the secretariat in the current, very specific situation.

Table 2

Overview of the indicative scale of assessment and contributions to the general trust fund for 2022

(in United States dollars)

Party	United Nations scale of assessment for 2019–2021 (%)	Minamata scale with 22% ceiling and 0.010% base (%)	Total contributions to the general trust fund (2022) (United States dollars)
African States (37)			
Benin	0.003	0.0100	257
Botswana	0.014	0.0157	404
Burkina Faso	0.003	0.0100	257
Burundi	0.001	0.0100	257
Cameroon	0.013	0.0146	375
Central African Republic	0.001	0.0100	257
Chad	0.004	0.0100	257
Comoros	0.001	0.0100	257
Congo	0.006	0.0100	257
Côte d'Ivoire	0.013	0.0146	375
Djibouti	0.001	0.0100	257
Equatorial Guinea	0.016	0.0180	462
Eswatini	0.002	0.0100	257
Gabon	0.015	0.0169	433
Gambia	0.001	0.0100	257
Ghana	0.015	0.0169	433
Guinea	0.003	0.0100	257
Guinea-Bissau	0.001	0.0100	257
Lesotho	0.001	0.0100	257
Madagascar	0.004	0.0100	257
Mali	0.004	0.0100	257

<i>Party</i>	<i>United Nations scale of assessment for 2019–2021 (%)</i>	<i>Minamata scale with 22% ceiling and 0.010% base (%)</i>	<i>Total contributions to the general trust fund (2022) (United States dollars)</i>
Mauritania	0.002	0.0100	257
Mauritius	0.011	0.0124	318
Namibia	0.009	0.0100	257
Niger	0.002	0.0100	257
Nigeria	0.25	0.2811	7 217
Rwanda	0.003	0.0100	257
Sao Tome and Principe	0.001	0.0100	257
Senegal	0.007	0.0100	257
Seychelles	0.002	0.0100	257
Sierra Leone	0.001	0.0100	257
South Africa	0.272	0.3058	7 852
Togo	0.002	0.0100	257
Uganda	0.008	0.0100	257
United Republic of Tanzania	0.01	0.0112	289
Zambia	0.009	0.0100	257
Zimbabwe	0.005	0.0100	257
Asia-Pacific States (35)			
Afghanistan	0.007	0.0100	257
Bahrain	0.05	0.0562	1 443
Cambodia	0.006	0.0100	257
China	12.005	13.4983	346 547
Cyprus	0.036	0.0405	1 039
India	0.834	0.9377	24 075
Indonesia	0.543	0.6105	15 675
Iran (Islamic Republic of)	0.398	0.4475	11 489
Iraq	0.129	0.1450	3 724
Japan	8.564	9.6293	247 216
Jordan	0.021	0.0236	606
Kiribati	0.001	0.0100	257
Republic of Korea	2.267	2.5490	65 441
Kuwait	0.252	0.2833	7 274
Lao People's Democratic Republic	0.005	0.0100	257
Lebanon	0.047	0.0528	1 357
Marshall Islands	0.001	0.0100	257
Mongolia	0.005	0.0100	257
Oman	0.115	0.1293	3 320
Pakistan	0.115	0.1293	3 320
Palau	0.001	0.0100	257
Philippines	0.205	0.2305	5 918
Qatar	0.282	0.3171	8 140
Samoa	0.001	0.0100	257
Saudi Arabia	1.172	1.3178	33 832
Singapore	0.485	0.5453	14 000
Sri Lanka	0.044	0.0495	1 270
State of Palestine	0.008	0.0100	257
Syrian Arab Republic	0.011	0.0124	318
Thailand	0.307	0.3452	8 862
Tonga	0.001	0.0100	257

<i>Party</i>	<i>United Nations scale of assessment for 2019–2021 (%)</i>	<i>Minamata scale with 22% ceiling and 0.010% base (%)</i>	<i>Total contributions to the general trust fund (2022) (United States dollars)</i>
Tuvalu	0.001	0.0100	257
United Arab Emirates	0.616	0.6926	17 782
Vanuatu	0.001	0.0100	257
Viet Nam	0.077	0.0866	2,223
Central and Eastern European States (16)			
Albania	0.008	0.0100	257
Armenia	0.007	0.0100	257
Bulgaria	0.046	0.0517	1 328
Croatia	0.077	0.0866	2 223
Czechia	0.311	0.3497	8 978
Estonia	0.039	0.0439	1 126
Hungary	0.206	0.2316	5 947
Latvia	0.047	0.0528	1 357
Lithuania	0.071	0.0798	2 050
Montenegro	0.004	0.0100	257
North Macedonia	0.007	0.0100	257
Poland	0.802	0.9018	23 151
Republic of Moldova	0.003	0.0100	257
Romania	0.198	0.2226	5 716
Slovakia	0.153	0.1720	4 417
Slovenia	0.076	0.0855	2 194
Latin American and Caribbean States (24)			
Antigua and Barbuda	0.002	0.0100	257
Argentina	0.915	1.0288	26 413
Bahamas	0.018	0.0202	520
Bolivia (Plurinational State of)	0.016	0.0180	462
Brazil	2.948	3.3147	85 100
Chile	0.407	0.4576	11 749
Colombia	0.288	0.3238	8 314
Costa Rica	0.062	0.0697	1 790
Cuba	0.08	0.0900	2 309
Dominican Republic	0.053	0.0596	1 530
Ecuador	0.08	0.0900	2 309
El Salvador	0.012	0.0135	346
Guyana	0.002	0.0100	257
Honduras	0.009	0.0100	257
Jamaica	0.008	0.0100	257
Mexico	1.292	1.4527	37 296
Nicaragua	0.005	0.0100	257
Panama	0.045	0.0506	1 299
Paraguay	0.016	0.0180	462
Peru	0.152	0.1709	4 388
Saint Kitts and Nevis	0.001	0.0100	257
Saint Lucia	0.001	0.0100	257
Suriname	0.005	0.0100	257
Uruguay	0.087	0.0978	2 511

<i>Party</i>	<i>United Nations scale of assessment for 2019–2021 (%)</i>	<i>Minamata scale with 22% ceiling and 0.010% base (%)</i>	<i>Total contributions to the general trust fund (2022) (United States dollars)</i>
Western European and other States (23)			
Austria	0.677	0.7612	19 543
Belgium	0.821	0.9231	23 700
Canada	2.734	3.0741	78 922
Denmark	0.554	0.6229	15 992
European Union	2.5	2.5000	64 183
Finland	0.421	0.4734	12 153
France	4.427	4.9777	127 794
Germany	6.09	6.8476	175 800
Greece	0.366	0.4115	10 565
Iceland	0.028	0.0315	808
Ireland	0.371	0.4171	10 710
Italy	3.307	3.7184	95 463
Liechtenstein	0.009	0.0100	257
Luxembourg	0.067	0.0753	1 934
Malta	0.017	0.0191	491
Monaco	0.011	0.0124	318
Netherlands	1.356	1.5247	39 144
Norway	0.754	0.8478	21 766
Portugal	0.35	0.3935	10 103
Sweden	0.906	1.0187	26 153
Switzerland	1.151	1.2942	33 226
United Kingdom of Great Britain and Northern Ireland	4.567	5.1351	131 835
United States of America	22	22.0000	564 814
Total assessed contributions		100.00	2 567 335
Total approved budget (including host country contribution*)			3 180 159

* Includes estimated host country contribution of Switzerland to the general trust fund in United States dollars.

Table 3
Indicative staffing requirements for the biennium 2022–2023

<i>Staff category and level</i>	<i>2022–2023</i>			<i>Total</i>
	<i>General trust fund</i>	<i>Special trust fund</i>	<i>UNEP programme support costs</i>	
A. Professional categories				
D-1	1	–	–	1
P-5	1	1	–	2
P-4	3	–	1	4
P-3	2	–	–	2
P-2	–	–	–	–
Subtotal (A)	7	1	1	9
B. General Service category				
GS	4	–	1	5
Subtotal (B)	4	0	1	5
Total (A + B)	11	1	2	14

Note: The staffing table includes the reclassification of two G-4 posts to G-5. In addition, Italy is funding a P-2 Junior Professional Officer post until October 2023.